SHIPPER’S LETTER OF INSTRUCTION / INTERIM RECIEPT

AIR  / SEA  (please specify)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SHIPPER / SENDER NAME+ ADDRESS**  **PHONE:**  **EMAIL** | | | | | | EFM LOGO_150dpiTimes - small1    **Unit 11 / 67 Bancroft Road**  **Pinkenba, QLD 4008**  **AUSTRALIA**  **Phone: 07 3860 5115**  **ABN: 690 972 398 46**  **Email:** [**Bneops@expressfreight.com.au**](mailto:Bneops@expressfreight.com.au)  [**Adelaide.tito@expressfreight.com.au**](mailto:Adelaide.tito@expressfreight.com.au) | | |
| **CONSIGNEE / RECEIVER NAME+ ADDRESS**  **PHONE:**  **EMAIL:** | | | | | |
| **NOTIFY PARTY (IF REQUIRED)**  **NAME+ ADDRESS and CONTACT details** | | | | | | **Is pick up required:**  **YES**   / **NO**  **Lifting equipment supplied?**  **YES**   / **NO**  YOUR PICK UP ADDRESS/ HOURS? | | **Delivering to us? Address as follows:**  YOUR NAME/Company  -c/o-Express Freight Management  Unit 11/67 Bancroft Road,  Pinkenba, 4008  Warehouse hours 8.30 am to 3.30 pm weekdays. |
| **SPECIAL INSTRUCTIONS:** | | | | | | | | |
| **VESSEL /VOYAGE:** | | | (Optional) | | | | | |
| **ORIGIN:** | | |  | | | | | |
| **DESTINATION:** | | |  | | | | | |
| **\*\*\*\*PLEASE ATTACH COMMERCIAL INVOICES\*\*\*** | | | | | | | | |
| **Marks & Numbers** | **No. of Packages** | | | **Gross Weight (KG)** | | | **Measurements (cm)**  **L x W x H** | **Description of Goods** |
| (Optional) |  | | |  | | |  |  |
|  | **Total Pieces** | | | **Total KG** | | | **Total CBM** |  |
| **PAYMENT OF CHARGES – PLEASE SELECT** | | | | | | |  | |
| Origin Charges | | PREPAID | | | COLLECT | |  | |
| Freight Charges | | PREPAID | | | COLLECT | | DO YOU REQUIRE ORIGINAL BILLS? **YES**   / **NO** | |
| Destination Charges | | PREPAID | | | COLLECT | |  | |
| **TO ENSURE CONFIRMED BOOKINGS, ALL COMMERCIAL DOC’S MUST BE SENT PRIOR TO DELIVERY. FREIGHT WILL BE ROLLED TO NEXT VESSEL** | | | | | | | COUNTRY OF ORIGIN: | |
| **Does this shipment contain Dangerous Goods?** YES  / NO  If yes please specify the following: UN# Class: Pkg Group:  **Please note for Seafreight an M041 and for Airfreight DG Declaration along with Material Safety Data Sheets must be supplied for Dangerous Goods** | | | | | | | | |

**Signature: …………………………………………………………………. Date: ……………………………………………………………**

**Name (printed): ……………………………………………………… Tel: ……………………………………………………………….**